

REQUEST FOR PROPOSALS (RFP)  
FOR  
PREPARATION OF FOOD SERVICE MANAGEMENT AND OPERATIONS STUDY  
OF DBHDS FACILITIES

RFP No. 13-02

May 23, 2013

The Department of Behavioral Health and Developmental Services (DBHDS) is soliciting proposals for the provision of Consultant Services for preparation of a study recommending efficiencies and improvements to the statewide food service delivery system serving the fifteen (15) DBHDS facilities, in 12 geographical locations.

This Request for Proposal contemplates the award of a single contract.

Respondents are requested to submit proposals that provide adequate information to permit evaluation on the basis of criteria outlined in the RFP, which includes but is not limited to a Letter of Interest with a statement of qualifications, and other data as required by the RFP.

A more detailed scope of desired services may be obtained from the Department of Behavioral Health and Developmental Services, Office of Architectural & Engineering Services, located on the 7<sup>th</sup> Floor, Room 723, Jefferson Building, 1220 Bank Street, P. O. Box 1797, Richmond, Virginia, 23219, telephone 804-786-3926, or downloaded at <http://www.dbhds.virginia.gov/adm-RFS.htm#ae> Proposals will be received in the Office of Architectural & Engineering Services, at the above address only, until 4 p.m. local prevailing time, June 11, 2013.

OWNER: Commonwealth of Virginia  
Department of Behavioral Health and Developmental Services